



## D-1: Property Improvement Application

Lot Number *(if known)*: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

### Checklist of Items

- 1- Property Improvement Form (D-1)
- 2- Neighbor Awareness Form (D-2)
- 3- Three (3) sets of hard copy scaled construction drawings, *or*  
One (1) set of digital scaled construction drawings (.pdf on USB)
- 4- Application fee of \$150 payable to "Auberge Community Association"  
(only for backyard landscape improvements)
- 5- Material Sample Board or colored brochure (if applicable)

### Proposed Improvements (please check all that apply)

Grading & Drainage	<input type="checkbox"/>	Drains	<input type="checkbox"/>
Planting	<input type="checkbox"/>	Garage Door	<input type="checkbox"/>
Hardscape & Paving	<input type="checkbox"/>	Wall	<input type="checkbox"/>
Landscape Structure	<input type="checkbox"/>	Fences and/or Gate	<input type="checkbox"/>
Awning	<input type="checkbox"/>	Fireplace and/or Fire Pit	<input type="checkbox"/>
Gazebo	<input type="checkbox"/>	Deck	<input type="checkbox"/>
Patio Cover	<input type="checkbox"/>	Water Feature	<input type="checkbox"/>
Trellis/Arbor	<input type="checkbox"/>	Solar	<input type="checkbox"/>
Lighting	<input type="checkbox"/>	Outdoor Kitchen	<input type="checkbox"/>

Other (please specify): \_\_\_\_\_

### General Conditions

- *Do not pour concrete against existing fences;*
- *Do not backfill against existing fences;*
- *Core through curb for drainage;*
- *Maintain existing drainage pattern or provide alternative drainage method;*
- *Submit additional impacted neighbor signatures for work to be completed*

*Auberge DRC Use Only*



## D-2: Neighbor Awareness Form

Lot Number *(if known)*: \_\_\_\_\_  
Applicant Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Applicant's Signature: \_\_\_\_\_

**Rear Yard Neighbor**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
 Unsold/Unoccupied/Not Applicable

**Rear Yard Neighbor**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
 Unsold/Unoccupied/Not Applicable

**Rear Yard Neighbor**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
 Unsold/Unoccupied/Not Applicable

***Rear Yard or Common Area***

**Adjacent Neighbor**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
 Unsold/Unoccupied/Not Applicable

**APPLICANT**  
Address: \_\_\_\_\_

**Adjacent Neighbor**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
 Unsold/Unoccupied/Not Applicable

***Front Yard or Street Frontage***

**Front Yard Neighbor**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
 Unsold/Unoccupied/Not Applicable

**Front Yard Neighbor**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
 Unsold/Unoccupied/Not Applicable

**Front Yard Neighbor**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
 Unsold/Unoccupied/Not Applicable

I, the applicant, certify that I have shown the construction documents for improvements to my residential lot and have asked my neighbors to sign this statement confirming notification of future improvements. I understand neighbor objections do not cause denial of plans.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Printed): \_\_\_\_\_



### D-3: Notice of Completion

Lot Number *(if known)*: \_\_\_\_\_  
 Applicant Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Applicant's Signature: \_\_\_\_\_

The improvement(s) on the above listed property was (were) completed in accordance with construction documents and submittal package approved the Design Review Committee.

List Your Completed Improvement(s)	Completion Date	Picture attached
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>

Signature of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

Name (Printed): \_\_\_\_\_

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Design Review Committee Comments (if any): *Auberge DRC Use Only*

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